

DANBURY PUBLIC LIBRARY REMOVAL OR EXCLUSION OF CUSTOMERS POLICY

The Danbury Public Library recognizes the right of all individuals to use its facilities and grounds. It also recognizes that at times decisions must be made in order to secure the protection, health and comfort of the general library population. Therefore, and under certain circumstances, the Library Administration (or its designee), with the assistance or advice of law enforcement authorities as necessary, may make decisions to remove or exclude individuals, with or without warning, who interrupt normal library operations by behaving in a disruptive or inappropriate manner toward customers or staff. The following conduct, while not intended to be exclusive, shall constitute grounds for suspension and/or termination of library privileges:

1. Being under the influence or in possession of alcohol or any other illegal substance in the Library or on the Library grounds.
2. Sleeping or loitering in the library or on the library grounds.
3. Harassing or annoying others through noisy or boisterous activities, such as staring at another person with the intent to annoy that person, following another person about the building with the intent to annoy that person, playing audio equipment so that others can hear it, singing or talking loudly to others in monologues, or behaving in a manner which can reasonably be expected to disturb any other person.
4. Engaging in conduct involving larceny, vandalism or any other criminal act.
5. Carrying weapons of any kind, except by law enforcement personnel.
6. Having bodily hygiene or odor so offensive that it constitutes a nuisance to other persons.
7. Selling, panhandling or soliciting in the library or on the library grounds. Only the Danbury Library and the Friends of the Danbury Library may sell items in the library on a normal basis. Food vendors may be asked to sell items at library programs, but they must have the appropriate licenses from the City in order to do so.
8. Using someone else's library card to access and/or borrow library materials or to utilize library services, such as computers.
9. Wearing inappropriate clothing that does not cover their entire torso and private anatomy, or not wearing shoes or other appropriate indoor footwear.

Any person removed or excluded on the basis of these activities may appeal the removal or exclusion to Library Administration by submitting a letter within ten (10) days from the date of the determination letter, explaining the reasons why the removal should be reconsidered. Determination of reinstatement will be made by the Library Administration as expeditiously as possible following the receipt of said letter, and the person involved will be notified in writing of such decision. A customer whose library privileges have been revoked must schedule a meeting with the Library Administration to review the Library's Standards of Behavior prior to resumption of any or all library privileges.

Guidelines for staff to use in implementing this procedure are in the Danbury Public Library Security Manual.

This policy is adopted pursuant to the provisions of Section 11-32 of the Connecticut General Statutes.

Adopted September 2004
Danbury Library Board of Directors
Revised April 2006, June 2009, April 2011